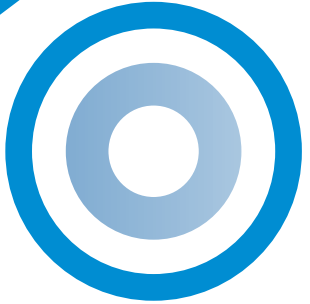
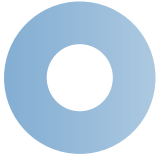


# SSC CGL

A.A.SHAH's



[www.youngias.com](http://www.youngias.com)



9004078746

[contact@youngias.com](mailto:contact@youngias.com)

9004418746

**A A Shah's Young IAS** is pleased to announce the commencement of admission for next course of SSC (CGL) 2018. A detailed pamphlet giving details of the course is attached.

Over the years A. A. Shah's Young IAS has become one of the top private classes preparing several candidates for UPSC, MPSC, SSC, Banking & Defence Services etc.

We have the best team of faculties, well planned schedule to cover the entire syllabus for the convenience of the students with extensive practical tests and personalized mentoring programme and monitoring system.

## INDEX

Sr No	Contents	Pg No
1	What is Staff Selection Commission?	3
2	What is the background of SSC?	3
3	What are the functions of SSC?	4
4	Where are the examinations conducted?	6
5	What are the examinations conducted by SSC?	6
6	What are the popular examinations conducted by SSC and when are they held?	7
7	What are the posts available under CGL?	8
8	What are the eligibility criteria for CGL?	8
9	What are the subjects, syllabus and exam pattern under CGL?	10
10	What Courses are available at A A Shah's Young IAS for SSC (CGL)?	11
11	How do I enrol for Free Daily Online Tests?	11
12	What are the details of classroom lectures?	11
13	Is there any guidance seminar?	13
14	What is Online Lectures (Virtual Class)?	13
15	When do the batches commence?	13
16	What is the admission procedure?	13
17	What are the addresses of the branches of A A Shah's Young IAS?	14



## 1. What is Staff Selection Commission?

Staff Selection Commission (SSC) is an organization under Government of India to recruit staff for various posts in the various Ministries and Departments of the Government of India and in Subordinate Offices.

## 2. What is the background of SSC?

The Estimates Committee of the Parliament, in its 47th Report (1967-68), recommended the setting up of a Service Selection Commission for conducting examinations for recruitment to lower categories of posts. Pursuant to this, and as an interim measure, an Examination Wing was initially added to the Secretariat Training School, subsequently renamed as the Institute of Secretariat Training and Management (ISTM).



**CGL Exam**


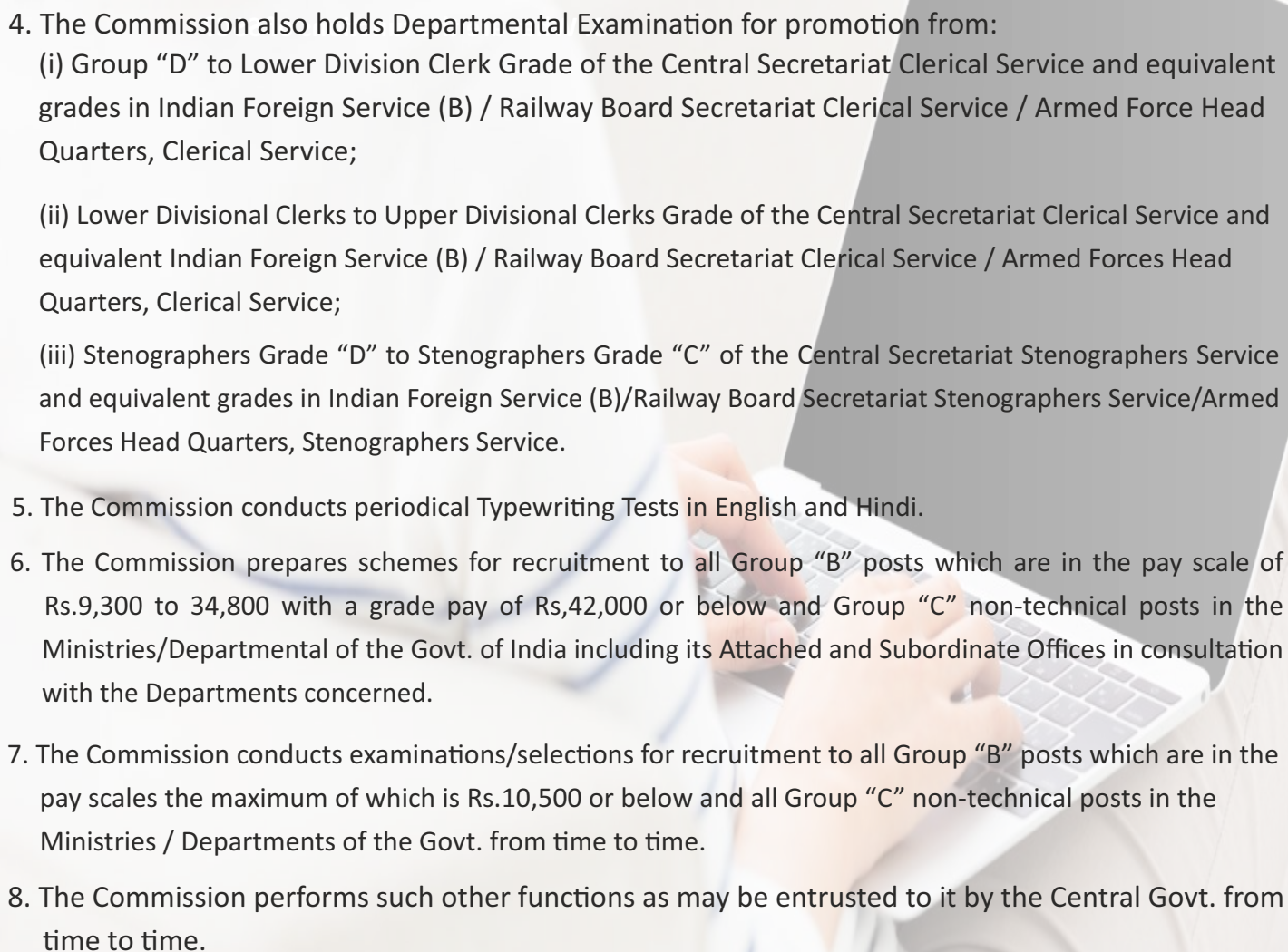
The Administrative Reforms Commission (ARC), in its Report on Personnel Administration, drew attention to the fact that bulk of the staff of the Government at the Centre and in the States belonged to Class III and Class IV categories. Referring in particular to the identical nature of qualifications stipulated for entry into such posts in various offices, the Commission advocated pooling of the requirements of non-technical posts by different Departments and selection of personnel either by joint recruitment or through a recruitment board. It was in pursuance of this recommendation that the Government of India decided to constitute a Subordinate Services Commission under an Executive Resolution.

The Government of India, in the Department of Personnel and Administrative Reforms vide its Resolution No. 46/1(S)/74-Estt.(B) dated the 4th November, 1975 constituted a Commission called the Subordinate Services Commission which has subsequently been re-designated as Staff Selection Commission effective from the 26th September, 1977 to make recruitment to various Class III (now Group "C") (non-technical) posts in the various Ministries/Departments of the Govt. of India and in Subordinate Offices. The functions of the Staff Selection Commission have been enlarged from time to time and now it carries out the recruitment also to all Group "B" posts in the pay scale of Rs 9300 to 34800 with a grade pay of Rs 42000. The functions of the Staff Selection Commission were redefined by the Government of India, Ministry of Personnel, Public Grievances and Pensions vide its Resolution No.39018/1/98-Estt.(B) dated 21st May 1999 (may be seen under the heading Resolution). The new constitution and functions of the Staff Selection Commission came into effect from 1st June 1999. The Staff Selection Commission is an attached office of the Department of Personnel and Training and comprises of Chairman, two Members and a Secretary-cum-Controller of Examinations who are appointed on such terms and conditions as may be prescribed by the Central Government from time to time. The Commission is provided such supporting staff as considered necessary by the Central Government.



### 3. What are the functions of SSC?

1. To make recruitment to;
  - (i) All Group “B” posts in the various Ministries / Departments of the Govt. of India and their Attached and Subordinate Offices which are in the pay scales the maximum of which is Rs.10,500 or below and
  - (ii) All non-technical Group “C” posts in the various Ministries / Departments of the Govt. of India and their Attached and Subordinate Offices, except those posts which are specifically exempt from the purview of the Staff Selection Commission.
2. To conduct examinations and/or interviews, whenever required for recruitment to the posts within its purview. The examinations would be held as far as possible at different centres and successful candidates posted, to the extent possible, to their home State/Region.
3. In particular, to hold Open Competitive Examinations for recruitment to the posts of:
  - (i) Lower Division Clerks in the various Ministries / Departments, Attached and Subordinate Offices of the Government of India including those participating in the Central Secretariat Clerical Service / Indian Foreign Service (B), Railway Board Secretariat Clerical Service and the Armed Forces Headquarters Clerical Service;
  - (ii) Grade “C” and Grade 'D” Stenographers of the Central Secretariat Stenographers Service and equivalent Grades of Indian Foreign Service (B) Railway Board Secretariat Stenographers Service/Armed Forces Head Quarters Stenographers Service and to the posts of Stenographers in other Departments including Attached and Subordinate Offices of the Government of India not participating in the aforesaid Services;
  - (iii) Assistants in the various Ministries / Departments including Attached and Subordinate Offices of the Government of India including those participating in the Central Secretariat Service/ IFS (B)/ Railway Board Secretariat Service/Armed Forces Headquarters Civil Service;
  - (iv) Inspectors of Central Excise in different Collectorates of Central Excise, Inspectors of Income-Tax in different charges of the Commissioners of Income-Tax, Preventive Officers and Examiners in different Custom Houses, Assistant Enforcement Officers in Directorate of Enforcement;
  - (v) Sub-Inspectors in , Central Bureau of Investigation and Central Police Organisations;
  - (vi) Divisional Accountants, Auditors and Accountants under the Office of Comptroller and Auditor General of India and other Accounts Departments and Upper Division Clerks in Attached and Subordinate Offices of the Government of India.
  - (vii) Junior Engineer (Civil & Electrical) in CPWD, a Group 'C' Non-Gazetted, Non-Ministerial, General Central Services (Technical) post.
  - (viii) Statistical Investigators, Grade IV of Subordinate Statistical Service (SSC), a Group 'C' non-gazetted, non-ministerial post in the Ministry of Statistics and Programme Implementation
  - (ix) Tax Assistant (a Group C non – Gazetted Ministerial post in various Commissionerates of Central Board of Direct Taxes (CBDT) and Central Board of Excise and Customs)
  - (x) Section Officer ( Commercial Audit), a Group “B” Non-gazetted post in the Indian Audit and Accounts Department
  - (xi) Section Officer (Audit) , a Group B Non-Gazetted post in the Office of the Comptroller and Auditor General

- 
4. The Commission also holds Departmental Examination for promotion from:
- (i) Group “D” to Lower Division Clerk Grade of the Central Secretariat Clerical Service and equivalent grades in Indian Foreign Service (B) / Railway Board Secretariat Clerical Service / Armed Force Head Quarters, Clerical Service;
  - (ii) Lower Divisional Clerks to Upper Divisional Clerks Grade of the Central Secretariat Clerical Service and equivalent Indian Foreign Service (B) / Railway Board Secretariat Clerical Service / Armed Forces Head Quarters, Clerical Service;
  - (iii) Stenographers Grade “D” to Stenographers Grade “C” of the Central Secretariat Stenographers Service and equivalent grades in Indian Foreign Service (B)/Railway Board Secretariat Stenographers Service/Armed Forces Head Quarters, Stenographers Service.
5. The Commission conducts periodical Typewriting Tests in English and Hindi.
6. The Commission prepares schemes for recruitment to all Group “B” posts which are in the pay scale of Rs.9,300 to 34,800 with a grade pay of Rs.4,200 or below and Group “C” non-technical posts in the Ministries/Departmental of the Govt. of India including its Attached and Subordinate Offices in consultation with the Departments concerned.
7. The Commission conducts examinations/selections for recruitment to all Group “B” posts which are in the pay scales the maximum of which is Rs.10,500 or below and all Group “C” non-technical posts in the Ministries / Departments of the Govt. from time to time.
8. The Commission performs such other functions as may be entrusted to it by the Central Govt. from time to time.
- 



#### 4. Where are the examinations conducted?

For smooth conduct of examinations through a large network of examination centres/sub-centres situated in different parts of the country for the convenience of the candidates, the Commission has been provided with a Regional set-up. At present, there are seven Regional Offices at Allahabad, Mumbai, Delhi, Kolkata, Guwahati, Chennai, Bangalore and two Sub-Regional Offices at Raipur and Chandigarh. Each Regional Office is headed by a Regional Director and each Sub-Regional office is headed by a Deputy Director. The details of the functions and operative jurisdictions of these Regional and Sub-Regional Offices are given at Appendix-IV. The Commission may, with the approval of the Department of Personnel & Training, open more Regional/Sub-Regional Offices of the Commission at such other places, as it may consider necessary.

#### 5. What are the examinations conducted by SSC?

Sr No	Name of Examination	Mode of Exam
1	Combined Graduate Level Exam	Tier - I & II Computer based Tier - III Descriptive Tier – IV Computer Proficiency/Skill (wherever applicable)
2	Combined Higher Secondary (10+2) Exam	Tier - I Computer based Tier - II Descriptive
3	Recruitment of SI in CAPFs, ASI in CISF and SI in Delhi Police Examination	Computer based
4	Junior Engineer (Civil, Electrical & Mechanical) Examination	Paper - I Computer based Paper - II Descriptive
5	Multi Tasking (Non-Technical) Staff Examination	Paper - I OMR Paper - II Descriptive
6	Combined Junior Hindi Translator in Subordinate Office/Hindi Pradhyapak Exam	Paper - I Computer based Paper - II Descriptive
7	Examination for Selection Posts	Computer based
8	Lower Division Clerk Limited Departmental Competitive Examination	Computer based
9	Stenographer Grade-'C' Limited Departmental Competitive Examination	Computer based

10	Stenographer Grade 'C' & 'D' Examination	Computer based
11	Scientific Assistants in India Meteorological Departmental Examination	Computer based
12	Upper Division Clerk Limited Departmental Competitive Examination	Computer based
13	Recruitment for Constables (Exe.) in Delhi Police Examination	Computer based
14	Recruitment for Constables (GD) in CAPFs Examination	Computer based

## 6. What are the popular examinations conducted by SSC and when are they held?

Out of the above examinations the most popular examinations are

### (I) Combined Graduate Level (CGL)

Tier-I in August

Tier-II in November

Tier-III in January

Tier-IV in February

### (II) Combined Higher Secondary (10+2) (CHSL)

Tier-I in January / February

Tier-II in June

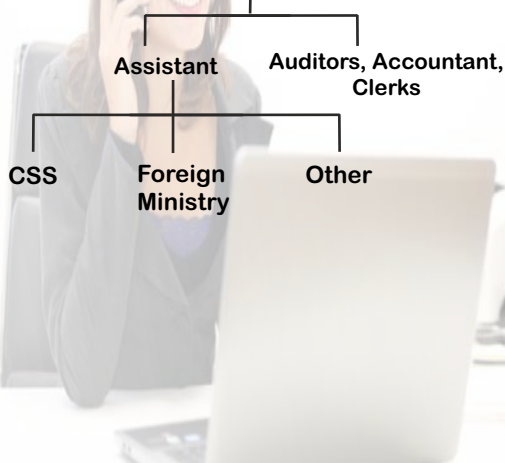
(Note: Exam schedule are subject to change as per notification issued by SSC)



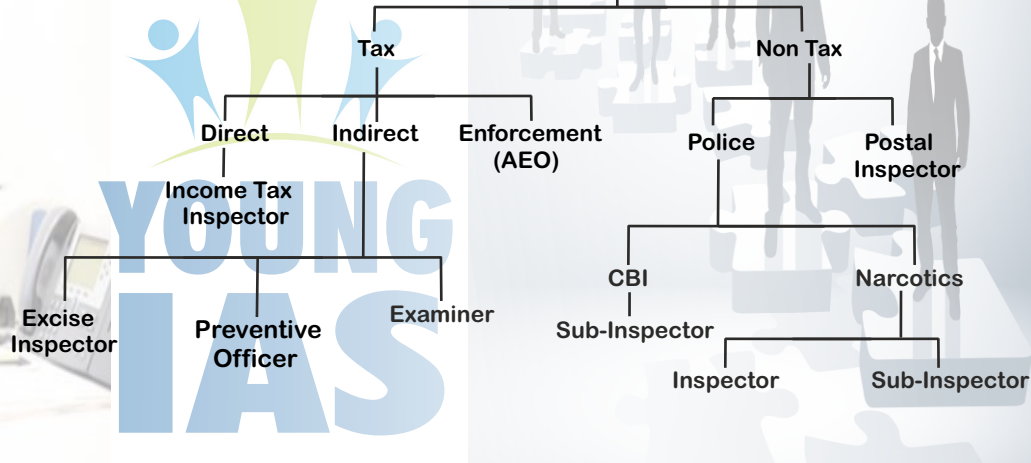
## 7. What are the posts available under CGL?

### Job Profile Under SSC (CGL)

#### Desk Job



#### Field Job



## 8. What are the eligibility criteria for CGL?

Candidates who are interested for SSC CGL examination must first satisfy the eligibility criteria before applying for it. Eligibility criteria are given here under. If candidate does not possess or fulfil the eligibility criteria, the application of that candidate will be rejected by the commission therefore it is necessary to have full-fledged information regarding the eligibility criteria of SSC CGL. There are certain conditions which are set by the Staff Selection Commission, so it is necessary for the candidate to ensure all the eligibility conditions.

### Nationality

**A candidate must be either:**

- a citizen of India, or
- a subject of Nepal, or
- a subject of Bhutan, or
- a Tibetan refugee who came over to India, before the 1st January, 1962 with the intention of permanently settling in India, or
- a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African Countries of Kenya, Uganda, the United Republic of Tanzania ( Formerly Tanganyika and Zanzibar ), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India.



Provided that a candidate belonging to categories (b), (c), (d) and (e) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India. A candidate in whose case a certificate of eligibility is necessary may be admitted to the Examination but the offer of appointment will be given only after the necessary eligibility certificate has been issued to him by the Government of India.

## Educational Qualification

Sr. No	Post	Educational Qualification
1	Assistant Audit Officer/ Assistant Accounts Officer	Essential Qualification: Degree* Desirable Qualification: Chartered Accountant or Cost & Management Accountant or Company Secretary or Master in Commerce or Master in Business Studies or Master in Business Administration (Finance) or Masters in Business
2	Junior Statistical Officer	Degree* in any Subject with atleast 60% marks in Mathematics at 12th Standard level or Degree in any subject with Statistic as one of the subject at degree level.
3	All other posts	Degree*

**Note: Degree\*(means): Graduation from any University recognised under UGC.**

## Age Limit

Sr. No	Age Limit	Post
1	18-27	Assistant Central Vigilance Commission Assistant Ministry of Railway Assistant Ministry of External Affairs Inspector of Income Tax Inspector Central Excise Divisional Accountant Auditor Senior Secretariat Assistant Tax Assistant (CBDT) Compiler Sub-Inspector
2	20-27	Assiatnt Intelligence Bureau Tax Assistant (CBEC)
3	20-30	Assistant Section Officer (Central Secretariat Service) Sub-Inspector (Central Bureau of Investigation)
4	upto 30 years	Assistant Audit Officer Sub Inspector (National Investigation Agency) Assistant Enforcement Officer
5	upto 32 years	Statistical Investigator Grade-II

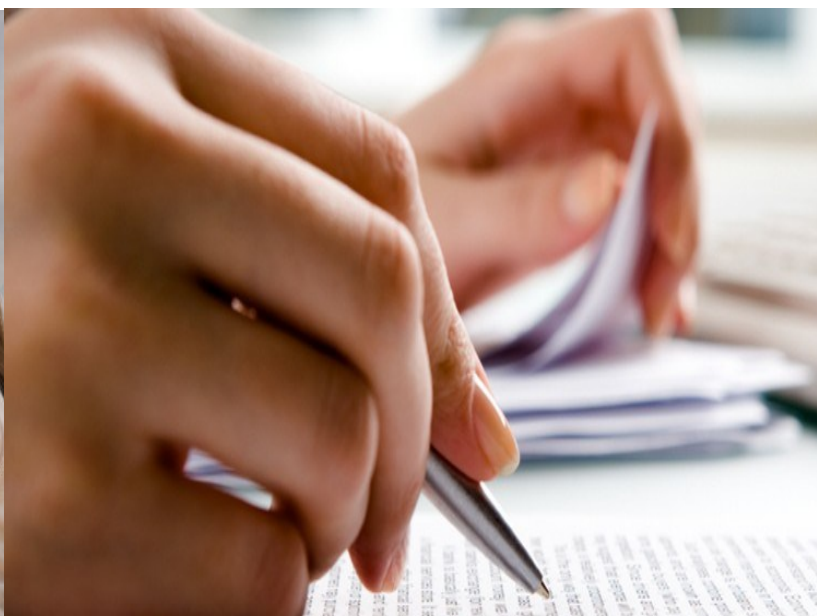
**Note:** Age is to be considered as on 1st August of the year of Examination. Date of Birth as recorded in the Matriculation /Secondary Examination only will be accepted by the commission for determining the age and no subsequent request for change will be considered or granted. Age Relaxation: SC/ST- 5 Years, OBC – 3 years, PH- 10 years, PH + OBC -13 years, PH + SC/ST- 15 years

## 9. What are the subjects, syllabus and exam pattern under CGL?

Tier	Mode	Paper	Subjects	Questions	Marks	Negative Marking	Time
I	Computer Based MCQ	1	A. General Intelligence Reasoning B. General Awareness C. Quantitative Aptitude D. English Comprehension	25 25 25 25	50 50 50 50	0.50	60 Minutes
II	Computer Based MCQ	1 2	A. Quantitative Abilities B. English Language & Comprehension	100 200	200 200	0.50 0.25	120 Minutes
III	Pen & Paper Descriptive	1	Hindi/English (Writing of Essay/Precie/Letter/Application etc.)		100		60 Minutes

### Notes

- Merit will be prepared on overall performance. However candidate will need to qualify all the tiers separately.
- No sectional cutoff.
- The commission shall have discretion to fix different minimum qualifying standards in each component of the Tier I.
- For the post of Junior Statistical Officer (JSO) there shall be an additional Paper-III Statistics.
- For the post of Assistant Audit Officer/Assistant Account Officer there shall be an additional paper-IV General Studies (Finance and Economics)
- For the post of Tax Assistant (Central Excise & Income Tax) there shall be additional Tier-IV Skill Test, which will be of qualifying nature.
- For the post of Assistant Section Officer in (CSS), Assistant Section Officer (MEA) and Assistant (GSI) in M/O mines, Computer Proficiency Test has also been prescribed as an Essential Qualification.
- For the post of Inspector (Central Excise/Examiner/Preventive officer/Inspector & Sub-inspector in CBN physical standards are prescribed.



## 10. What Courses are available at A A Shah's Young IAS for SSC (CGL)?

- (I) **Daily Online Tests (FREE)** having 10 questions in each of the sections, namely, General Intelligence Reasoning, General Awareness, Quantitative Aptitude, English Comprehension.
- (II) **Classroom Lectures** at all branches, namely Fort, Dadar, Thane and Nerul.
- (III) **Online Lectures (Virtual Class)** for students who, for any reason, are unable to attend the weekend or weekdays batches in classroom.



## 11. How do I enrol for Free Daily Online Tests?

Students can enrol for Daily Online Tests by submitting their details in the enquiry form available on the home page of [www.youngias.com](http://www.youngias.com) by selecting the course category 'Staff Selection Commission' and Course as 'SSC/Banking – Daily Test'. Login credentials will be provided by A A Shah's Young IAS to the student by SMS / email. On receipt thereof, the student has to enter the login details in 'Student Login Panel' under the menu SSC – SSC (CGL) – Practice Tests. For assistance in this regard, student may contact at [+91-9029098746](tel:+91-9029098746) / [+91-9004418746](tel:+91-9004418746) during office hours or send the query by email at [contact@youngias.com](mailto:contact@youngias.com)

## 12. What are the details of classroom lectures?

Branch	Batch	Schedule	Time
Fort	Weekdays	Mon – Wed - Fri	07.00 p.m. – 09.00 p.m.
Dadar	Weekend	Sat – Sun	03.00 p.m. – 06.00 p.m.
Thane	Weekdays	Mon – Wed - Fri	08.00 a.m. – 10.00 a.m.
Nerul	Weekdays	Tue – Thu - Sat	03.00 p.m. – 05.00 p.m.

**Course coverage:** Entire syllabus of SSC (CGL) Tier-I with extensive practice tests.

**Course duration:** Eight months for weekday batches. Six months for weekend batches.

**Course validity:** One year.

**Course Fee:** Rs.14,000/-

Discount %	Marks %
10%	51 - 60 %
20%	61 - 70%
30%	71 - Above

**Based on Scholarship-cum-Entrance Test Result**

**FREE**

**SCHOLARSHIP TEST**



Now is the right time to choose

**Your Career**

**SSC (CGL) / IBPS**

**A.A.SHAH's**

**9004418746**

**www.youngias.com**

### 13. Is there any guidance seminar?

Before commencement of the fresh batches, A A Shah's Young IAS has organised FREE Scholarship Test followed by Guidance Seminars for the benefits of the students. After the Seminar any question or doubt of the student about the examination, courses etc. will be satisfactorily answered. Further the festival offer of discount will be extended and available to the students enrolling for the course on the day of the seminar.

### 14. What is Online Lectures (Virtual Class)?

For students who, for any reason, are not able to attend any of the batches, may go for online lectures (virtual class in real time mode), which is also available at A A Shah's Young IAS, where student attend the class virtually, see the white board, presentations, hear the teacher, ask doubts and get explanations from the teacher in real time during the lecture, as if he/she is physically present in the class. Interested students may register for free demo lectures.



### 15. When do the batches commence?

Date	Day	Branch
13 Nov 2017	Monday	Thane
14 Nov 2017	Tuesday	Nerul
18 Nov 2017	Saturday	Dadar
20 Nov 2017	Monday	Fort



### 16. What is the admission procedure?

In order to secure admission, student is required to visit any of the branches with two passport size recent photograph, payment either in cash or cheque and the requisite proof for claiming discount, if any.

## 17. What are the addresses of the branches of A A Shah's Young IAS?

### **FORT**

Guru Kripa, Bahubali, Cawasji Patel Street, Behind Meher House, Between Hutatma Chowk & Horniman Circle, Fort, Mumbai - 400001.

Mob: +91 9029098746,

Telephone: 022- 2204 4777

### **DADAR**

221, 1<sup>st</sup> Floor, Gohartaj, Dr. B. A. Road, Near Hindmata Flyover Bridge (Northern end), Dadar (East), Mumbai – 400014.

Mob: +91 9029088746,

Telephone: 022- 2415 4777

### **THANE**

Paranjpe Udhyog Bhavan, 3rd Floor, Opp Shiv Sagar Restaurant, Station Road, Thane (West) – 400 601.

Mob: +91 8652 744 447,

Telephone: 022-2540 4777

### **NERUL**

Chandrai Arcade, 1st Floor, Sector 20, Opp. Nerul Railway Station, Above Welcome Restaurant, Nerul (West), Navi Mumbai – 400 706.

Mob: +91 9773388746

Telephone: 022-2771 4477

